

DRAFT BCA Board Meeting Minutes for Wednesday November 15, 2017

In Attendance: Dirk Page (President), Ron Kotun (Treasurer), MJ Shaw (Secretary), Damon Mahon (Webmaster), Maria Taylor, Julia Rymon, Jay Gamze and Ceil Greber (members-at-large)

Officers Reports:

Secretary – Copies of the minutes from the last meeting were distributed, read and approved.

Treasurer – Financial Report balances were reviewed.

President/V-Pres

- Waterline – The bids for the waterline have been received by the water authority. The new 24” line will require a special valve. The “old” 36” line is really leaking now. The water authority plans to install a french drain and a sewer grate for our parking lot runoff. They also plan to grade the park and re-seed so that it will be useable in the spring of 2018. Construction not to begin till after the new valve has been received.
- Churchill Borough plans to replace an obsolete pumping station - the brick building at the end of the park. The footprint of the new building may infringe on our park. They plan to coordinate the replacement with the sewer line. The payoff may be that Churchill will maintain our driveway for life. We will get the details as they become available.

Board Member Reports

Membership

- Since August meeting, 17 more memberships received
 - Total of 262. 173 renewing, 89 new memberships
 - Pool has 66 memberships turned in, 46 from outside Blackridge.
 - Donations of over \$30 in Tony Schryer’s name count as 15 members.
- Kristen reports that the BCA Board will need to find a replacement for her position, as the baby is due in February.

Newsletter/Social Media

- Jen Suiters is requesting articles for The BlackBoard (not published since our 501(c)3 tax status was approved). Dirk will write an article on the Scouts at BCA and one on the waterline.
- Once the newsletter is ready, Damon will put in the website and e-Blast.

BCA Ambassadors

- Kristen and Bill are working on the welcome letter status and will get the Ambassadors together for a meeting to give them the update on the 501(c)3 and highlights on the flier.

Maintenance

- The gutters were dug out and will need cleaning again. Dirk would like someone to hold the ladder while he does the work, on a Sunday. MJ agreed to do this, given some notice.

- Dirk will change the lock on the janitor's closet to a passage set, which will allow people to clean up their own messes, and unclog the toilet if necessary. Also, he is looking to replace the mop bucket (missing a wheel) donated or inexpensive.
- The church has an electrician who may be able to fix the parking lot lights.
- The church plans to paint the Clubhouse sometime in the spring.

Income and Fundraising

- Membership – Going to give it one more push with the Ambassadors discussed earlier
- Fundraising – Gift Card Raffle:
 - Dirk has two gift cards, Kristen has one and Ceil has two. Our goal is \$400 worth to raffle. We would like each board member to come up with one \$25 card for our next meeting.

Ron may look into a local merchant to partner with us and share a percentage of their profit.

Activities

Past:

- The Fall Fest held on October 7th was a success.

Future:

- Clothing drive through Calvary Methodist church.
- Gingerbread Houses – December 3, 2017. \$7.00 per family.
- Toy collection for the Holidays - Dirk has not heard back from the Penn Hills Service Association after eight calls. MJ asked if we could piggy-back with another organization. Since we can, she will contact Penn Hills YMCA and we can pick up some of their "Angel Tree" requests, and call Dirk with the details.
- The Scandinavian Club has its Christmas Party at our Clubhouse.

Old Business

- There are white tables still in the park. Georgean Perla will stop by Sunday to pick them up.

New Business

We received an email looking for space to have a health fair in January for half a day. The last one was held at Carol Black and Associates with over 1500 people. We cannot accommodate more than 200 people and 60 cars at a time, so we will have to decline.

We received a second email from Kristin, who works with adults that have intellectual and developmental disabilities. Her group gets involved in community activities, and is looking for space to have lunch when the weather is bad. We agreed to invite this group to eat at the Clubhouse.

Next Meeting is scheduled for January 17 at 6:30 pm. We agreed to hold the meetings on odd numbered months on the third Wednesday.

Respectfully submitted,
MJ Shaw